

OCCUPATIONAL HEALTH & SAFETY CONSULTATION AGREEMENT

Company Commitment

Conduit is committed to the Occupational Health & Safety of all staff, contractors and clients. To comply with Occupational Health & Safety legislation this will be achieved in consultation with staff and other parties where appropriate.

The term Staff in this document refers to all staff and contractors that work with Conduit on a regular basis.

How staff will be consulted

Conduit will consult on Occupational Health & Safety issues in the following manner:

- 1) Occupational Health & Safety will be discussed with all staff on a formal and informal manner.
- 2) All client meetings will have an agenda item that includes safety.
- 3) Individuals raising a specific Occupational Health & Safety issues will be consulted on the solution and specific controls to be taken to rectify the hazard.
- 4) Changes to Occupational Health & Safety Management System procedures, processes will be circulated by email and other methods.

Establishing Consultation Arrangements

The consultation arrangements described above have been discussed and agreed at a meetings with all staff and have been circulated to all staff.

Review of Arrangements

The consultation arrangements will be reviewed every 12 months. The review will modify this document as appropriate.